MADISON COUNTY LEPC
(Local Emergency Planning Committee)
Meeting minutes: September 21, 2006

In Attendance:
Jimee Sue Camblin, R.N, Madison Valley Hospital
Jane Yecney, RVH, RVAS
Jill Steeley, Mad Co. Public Health
Julie Dewey, MCGO, LEPC Secr.
Frank Ford, Mad Co Emerg. Mgt.
John Bancroft, Ennis Town Council
Scott McClintic, MVRF
Doris Fischer, MCPlanning
Dave Schenk, MCSO
Joe Husar, Harrison QRU & VFO
Lewis Stahl, Harrison VFD
Steve Orr, MCSO, VCVFD, MVRFD
Chris Orr, VCVFD, MVRFD
Dave Schulz, MC Commissioner

THE REGULAR MEETING OF THE LEPC WAS CALLED TO ORDER AT 7:05 P.M.,
BY CHAIRMAN STAHL.

MR. STAHL CALLED FOR APPROVAL OF THE MINUTES FROM THE AUGUST 2006
MEETING. A MOTION WAS MADE TO ACCEPT AND APPROVE THE MINUTES.
MOTION CARRIED.

Committee Reports
Chairman Stahl called for the first item on the agenda.

Courthouse Expansion Report
David Schulz, County Commissioner reported on the Courthouse Expansion Project. He explained
what a big project this one is, but how important it was.
As the county is changing and the needs increasing the expansion has become necessary to be
proactive and positive about the future. Many of the county offices are housed in buildings outside
the courthouse. An important part of this is to bring those offices together, making employees and
the public accessible to needed services. Past law suits have also brought to the forefront the
need to have access to the second floor of the courthouse and the deteriorating and unsatisfactory
conditions at the jail facility. Additional space for the Clerk and Recorder to preserve and expand
record, vault storage has also become a huge need. Also, the changing demographics of the
county such as new organizations, positions and offices are growing from what they used to be
comprised of which has necessitated additional space.

Dave used maps and architecture design boards to show the LEPC members the layout and
design proposed for the new Justice Center and the addition to the existing courthouse.

Dave Schulz discussed the 20 year bond issue and gave examples of what it would cost for different property owners. He also indicated that the cost of building these facilities would not decrease, but would continue to rise in the future. He also explained how the commissioners had looked at other facilities in the State to determine needs and workable floor plans.

Questions were entertained and Dave concluded his presentation.

Citizens Corps Council (CCC)
Frank Ford reported for Melinda Tichenor in her absence. He reported on her 6 CERT graduates in Pony and about her CERT trainings coming up. It is being held in Twin Bridges on October 7, 14, and 15th.   Posters are out. How to make good use of these individuals that have been trained was discussed. The CCC has become very large, almost too large for one person to handle. How to integrate these people into our Emergency Services needs to be addressed. These people have a variety of skills and a lot to offer. In our individual jurisdictions and areas, we need to think about how to make use of these people who have received training.

Communications
Dave Schenk was present and turned the discussion over to Frank Ford.   He reported there are two things going on right now. Upgrades to the dispatch console have been made as well as installing the new transmitter.

False Alarm Proposal was discussed. Concerns and ways to implement such an ordinance were discussed.

Director of Emergency Management Report
Frank Ford present to report. He asked if there were any questions on the distributed report. He also indicated the Mutual Aid Agreement is ready to sign with the Yellowstone Club.

False Alarm Proposal Report
The False Alarm ordinance is in the works. The Madison County Commissioners approved the Proposal and have directed Frank to draft an ordinance. It was discussed is if it is legal to charge individuals for false alarms and also if the alarm companies could be held responsible.

Some final details need to be finalized and researched before the ordinance can be drafted. Frank indicated he would touch base with the County Attorney to research legality of some of these final details.

Risk Mitigation Coordinator Report
Joe Husar present to report. The subdivision review process has continued to grow and grow. There continues to be some details to work out, but is coming along with the help of Frank and Doris. It will be a smooth working process soon.

The Urban Interface Fuel Reduction program needs to be developed further. More time needs to be developed in that regard. Joe indicated he would continue to work on getting this implemented.

Subdivision Fees Review Report
Doris reported on the subdivision review fees that have been approved by the Commissioners. It was well received and had no problems. It goes into effect on October 5, 2006, but only for brand new projects.

Doris also reminded everyone that the atlases are now available. They are $40.00 for a black and white copy and $175 for a color copy. There is a limited supply available for sale and orders will be taken for more. All emergency services have been provided with one.

Old Business

NIMS Assessment and Compliance
NIMS Training classes are now being developed and will be offered to all County employees. Classes will be held on different days to accommodate a number of people. It is a condensed version of the regular training class. NIMS compliance according to the Presidents directive requires it be met by the end of September. A report was submitted to the Montana DES about Madison County's accomplishments so far and they were very impressed with our progress.

New Business

Public Safety Subdivision Regulations Review
Frank reported that the LEPC had decided previously that a report revising all subdivision regulations was going to be developed and presented to the Commissioners last next spring. A plan to get started on this project needs implemented. Development Standards in regards to emergency services needs to be written. It was reported by Doris that basically every subdivision needs to be evaluated for it's impact on emergency services. In addition, ideas need to be gathered on how we see new development impacting Public Health and Safety issues.

Steve Orr recommended that the next meeting be devoted entirely for subdivision review in regard to public safety. John Bancroft suggested other people be invited for their input.

A motion was made and seconded that the next meeting would be entirely used for the review of public safety subdivision regulations. Motion carried.
Chairman Stahl asked everyone as homework to review the development standards and distributed.

Frank added that it should be broke down into sections and subcommittees break each sections down into manageable pieces for the whole group to go over.

Emergency Resource List
Frank reported that the resource list is in progress. Ways to organize it and keep it updated were discussed.

Training Schedule
It was discussed that additional training is necessary, ICS Training especially. Jill asked if it would be feasible to offer ICS for the public at large. Classes could be held in each community. Frank

indicated that the new Commissioners will be trained in November. Road crews are scheduled and Town leaders need to be scheduled as well. Dave Schenk indicated he would look into this and could approach towns about them being educated and trained. Dave suggested a persuasive discussion be put together, facts, etc., that he could take to the towns. John Bancroft indicated he could take it the Town of Ennis Council.

Other New Business
Dave Schenk reported to the LEPC that a roundtable discussion was being held on October 3, 2006 for anyone that was interested in sharing ideas. It is dealing with emergency measures.

Joe Husar reported that he would talk to Shawn Christensen about additional or needed fire training.

Schedule next meeting:
The next regularly scheduled meeting of the LEPC will be in Virginia City, Montana at the Courthouse on October 19, 2006, @ 7:00 p.m.

The meeting <u>adjourned</u> at 8:45 p.m.

Minutes taken and prepared by Julie M. Dewey, LEPC Secretary